

## REPLY BRIEF PREPARATION CHECKLIST

### GENERAL

### UNIFORM RULE

Leave required	2-8.6 & 2-12.6 & or 2-12.7
Original and seven (7) copies of brief; <b><u>NO</u> hard copies required if EFiled</b>	2-12.1 & Local Rule 3
Margins of one inch on each side, using only one side of each page	2-12.2A & 2-12.2C(2)
Double-spaced, except as noted	2-12.2A
Pages consecutively numbered	2-12.2A
Page limit: a) 13 pages on 8½ X 14, or b) 18 pages on 8½ X 11	2-12.C(1)
Font: a) Computers: Roman or Times New Roman only, 14 point or larger, normal spacing, or b) Typewriters: no more than 10 characters per inch	2-12.2C(2)
Certificate of Service <i>[not counted in page limit, R 2-12.2C(1)(e)]</i>	2-14.2

### TITLE/COVER PAGE *[not counted in page limit, R 2-12.2C(1)(a)]*

Title of this court: "Court of Appeal, First Circuit"	2-12.3(1)
Court of Appeal docket number as reflected on the Notice of Lodging (Filing)	2-12.3(2)
Title of the case as reflected on the Notice of Lodging (Filing)	2-12.3(3)
Name or title of the court and the parish from which the case came	2-12.3(4)
Name of judge who rendered judgment or ruling complained of	2-12.3(5)
Statement that the case is before the court on appeal	2-12.3(6)
Identity of submitting party and his status before the Court of Appeal	2-12.3(7)
Statement that the brief type is the appellant's original brief	2-12.3(8)
Counsel's name, address, and phone number	2-12.3(9)

### ATTACHMENTS *[Not counted in the page limit]*

<b>Other attachments allowed ONLY with leave of court</b>	<a href="#"><u>EnBanc Order 8/24/95</u></a>
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